

OBJECTIVE**Aspiring Teacher Leaders:**

Designed for educators who wish to earn a master's degree focused on school leadership.

Aspiring Principals:

Designed for educators who wish to acquire their residency principal's certificate while earning a master's degree. Courses required for the administrative credential serve as electives for the degree; an additional 12-credit internship is required for residency principal certification.

ELIGIBILITY

1. Bachelor's degree from a regionally accredited college or university; 3.0 undergraduate GPA in the last 90 quarter credit hours (60 semester credit hours).
2. Acceptable test scores from the Graduate Record Examination (GRE) or Miller Analogies Test (MAT).
3. Valid Washington State teacher or educational staff associate (ESA) certificate.
4. One year demonstrated successful school-based experience; three years' experience is preferred.

INFORMATION SESSIONS

Prospective candidates are invited to explore program options at an upcoming information session. Verify dates and location on "Important Dates & Deadlines" page on Educational Administration Program website prior to meeting.)

Dates:

Saturday June 6, 2009 • 10:00am – Noon
Saturday September 19, 2009 • 10:00am – Noon
Saturday December 5, 2009 • 10:00am – Noon
Saturday March 13, 2010 • 10:00am – Noon
Saturday June 5, 2010 • 10:00am – Noon

Location:

University Center of North Puget Sound
Everett Community College • Gray Wolf Hall
2000 Tower Street
Everett, WA 98201
www.uceverett.org/directions/

APPLICATION PROCEDURE

Submit the Graduate School online application posted at www.wvu.edu/depts/gradschool/. This secure process includes credit card payment of application fee*, and instructions for providing these supporting materials:

1. Official Transcripts: Two from each institution attended. If you previously attended WWU, it is not necessary to provide WWU transcripts or other transcripts previously submitted to WWU.
2. Official Test Scores: Scores must be no older than five years, and submitted directly from the testing service (GRE or MAT) to the Graduate School.
3. Résumé outlining your education and professional history.
4. Letter of application stating a) why you want to become a school administrator, and b) defining your goals and objectives as an education leader.
5. Photocopy of your valid Washington State teacher or ESA certificate. If submitting an ESA certificate, you must include a letter from your supervisor describing your assignment and service that supports successful school-based instructional experience with students.
6. Candidate Information Form
7. Prerequisite Experience for a Principal's Certificate (Form SPI/CERT 4001F-C)
8. Professional Reference Forms (3): one each from two building-level administrators, and one from a district-level administrator.

* Application fees are \$50 for main-campus programs, \$100 for extension programs.

APPLICATION DEADLINES

To receive full consideration for admission to this program, applicants must submit all application materials by the following deadlines:

Fall Quarter: June 1
Winter Quarter: October 1
Spring Quarter: February 1
Summer Quarter: May 1

CURRICULUM: 52 CREDITS

The following courses comprise the typical master's degree program in Educational Administration. Those marked with an asterisk are required for Washington State residency principal certification.

EDAD 501	Introduction to Research & Evaluation	(4) credits	
EDAD 512	Policy Studies in Educational Administration	(4) credits	
EDAD 537	Seminar in Public School Finance	(4) credits	*
EDAD 538	Case Studies in School Administration	(4) credits	
EDAD 539	Seminar in Educational Leadership (<i>concurrent with internship</i>)	(4) credits	*
EDAD 541	Theory in Educational Administration	(4) credits	*
EDAD 543	Supervision in Public Schools	(4) credits	*
EDAD 547	Readings in School Administration	(4) credits	
EDAD 548	School Law	(4) credits	*
EDAD 549	Seminar in School Personnel Administration	(4) credits	*
EDAD 550	Developing Staff & Community Relations	(4) credits	*
EDAD 552	Planning for Curriculum Administration	(4) credits	*
EDAD 553	Administering Elementary & Secondary Schools	(4) credits	*
EDAD 592	Field Experience in Administration for the Principal (these 12 credits are separate from the master's degree)	(12) credits	*internship

PROGRAM HEADQUARTERS

Location:

Western Washington University
Miller Hall | MS 9087
Bellingham, WA 98225-9087
Fax: (360) 650-6526
Tel: (360) 650-4144
Toll Free: (866) 913-3323
www.wce.wvu.edu/depts/edad

Mailing Address:

Educational Administration Program
Western Washington University
516 High Street
Bellingham, WA 98225-9087

www.wce.wvu.edu/depts/edad