

OBJECTIVE

Program designed for Washington educators who hold a residency administrator certificate and have two years experience in an administrative role.

ELIGIBILITY

1. Valid residency principal or residency program administrator certificate.
2. Two years' experience in a certificated administrator's position.
3. Contracted status as an administrator.

PROGRAM ATTRIBUTES**► Standards Based:**

Program content, learning outcomes, performances and assessments are centered on the ISLLC Standards for School Leaders and the Professional Certification Benchmarks.

► Job Embedded:

Program process and products are aligned with the candidate's current position, with a focus on positive impact on student learning.

► Conveniently Located:

Program seminars are available at four sites: Bellingham, Everett, Seattle and Bremerton.

APPLICATION REQUIREMENTS

1. Official Transcripts: Two from the institution that awarded your master's degree. If you earned it at WWU, it is not necessary to provide WWU transcripts or other transcripts previously submitted to WWU.
2. Résumé outlining your education and professional history.
3. Photocopy of your valid Washington State residency principal or residency program administrator certificate.
4. Verification of Two Years Experience & Employment Form
5. Candidate Information Form
6. EESP Registration Form (non-credit option only)

APPLICATION PROCEDURES**Credit Option:**

All applicants seeking the credit option must complete the Graduate School web-based application posted at www.wvu.edu/depts/gradschool/ and items 1-5 of the supporting application materials indicated above. This secure process includes credit card payment of a \$50 application fee and instructions for providing the materials indicated above:

Non-Credit Option (Fee Only):

All applicants seeking the non-credit option (fee only) must complete items 2-6 above and submit them directly to the Educational Administration Program at:

APPLICATION PROCEDURES (continued)

Educational Administration, MS 9087
Department of Educational Leadership
Western Washington University
516 High Street
Bellingham, WA 98225-9087

Non-Credit Option: For applicants seeking the non-credit option, the support fee of \$1,000 is payable with your application and provides four consecutive academic quarters of facilitated assistance. Beyond four quarters there will be an additional minimum charge of \$500. The non-credit registration deadline is September 15.

Credit-Option: Admission to this cohort program is offered once a year; starting term is Fall. To receive full consideration for admission, applicants must submit all application materials by August 1. Applications will not be forwarded to the program for review until all required materials have been received by the Graduate School.

CREDIT OPTION CURRICULUM: 7-15 CREDITS

The following courses are required for Washington State professional administrator certification.

EDAD 581	Entry Seminar	(3) credits
EDAD 582	Core Seminar	(2-10) credits
EDAD 583	Culminating Seminar	(2) credits

INFORMATION SESSIONS

Prospective candidates are invited to meet faculty and staff, explore program options, and discuss professional goals, at any of our scheduled information sessions. This drop-in event is informal and optional; no appointment needed. Verify dates and location on “Important Dates & Deadlines” page on the Educational Administration Program website prior to meeting.

Entry Seminar for 2009-2010 Cohort:

Saturday, August 8, 2009 • 10:00am – 1:00pm

Please check the “Important Dates & Deadlines” navigation link on the Educational Administration webpage at www.wce.wvu.edu/Depts/EDAD/ for updated information.

Location:

University Center of North Puget Sound
Everett Community College • Gray Wolf Hall
2000 Tower Street
Everett, WA 98201
www.uceverett.org/directions/

Further Information:

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