

**OBJECTIVE**

Post-master's certificate program for school and district leaders who wish to earn Washington State initial superintendent certification.

**ELIGIBILITY**

1. Master's degree or higher from a regionally accredited college or university.
2. Valid teacher, educational staff associate (ESA), program administrator, or principal certificate.
3. At least 45 credit hours (30 semester credit hours) of post-baccalaureate or graduate-level course work in education.

**INTERNSHIP****► Washington State Requirement:**

All candidates for the initial superintendent's certificate must complete a six-credit, six-quarter field experience.

**► Mentor Supervision:**

The intern shall be under the supervision of a mentoring superintendent. Candidates are to discuss leadership goals and administrative career aspirations with the mentoring administrator before, or commensurate with, application to the program.

**► District & University Approval:**

In addition to getting University approval for a specified internship, candidates must initiate and satisfy any internship approval procedures required by their district.

**APPLICATION PROCEDURE**

All applicants must complete the Graduate School online application procedure posted at [www.wwu.edu/depts/gradschool/](http://www.wwu.edu/depts/gradschool/). This secure process includes credit card payment of a \$50 application fee and instructions for providing the following materials:

1. Official Transcripts: Two from the institution that awarded your master's degree. If you earned it at WWU, you do not need to provide your WWU transcript or other transcripts previously submitted to WWU.
2. Résumé outlining your education and professional history.
3. Letter of application stating your goals and objectives as a district-level leader.
4. Photocopy of your valid Washington State teacher, ESA, principal, or program administrator certificate.
5. Letter of recommendation from your prospective mentoring superintendent supporting your application and indicating his/her willingness to serve as your mentor.
6. Candidate Information Form

**APPLICATION DEADLINE**

Admission to this cohort program is offered as needed; starting term is Summer 2009. To receive full consideration for admission, applicants must submit all application materials by June 1.

## CURRICULUM: 32 CREDITS

The following courses are required for Washington State initial superintendent certification.

EDAD 640	Current Topics in Education	(4) credits	
EDAD 641	Improving Student Learning	(4) credits	
EDAD 642	Effective School System Management	(5) credits	
EDAD 643	Advanced Leadership Theory	(5) credits	
EDAD 644	Public Policy Formulation & Practice	(4) credits	
EDAD 647	Seminar in School District Leaders	(4) credits	
EDAD 692	Field Experience in Admin for the Superintendent	(6) credits	(6 quarter internship)

## INFORMATION SESSIONS

Prospective candidates are invited to contact Dr. Mary Lynne Derrington to explore program options, and discuss professional goals (360-650-4320 or [MaryLynne.Derrington@wwu.edu](mailto:MaryLynne.Derrington@wwu.edu)). Additional information is also available on the Educational Administration webpage at [www.wce.wwu.edu/Depts/EDAD/](http://www.wce.wwu.edu/Depts/EDAD/)

### Further information:

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