

Woodring College of Education  
*Preparing thoughtful, knowledgeable, and  
effective educators for a diverse society.*  
Department of Educational Leadership

**CERTIFICATION OF COMPLETION****CERTIFICATION OF COMPLETION: FIELD EXPERIENCE REQUIREMENTS FOR THE RESIDENCY  
PRINCIPAL'S CERTIFICATE, GRADES P-12.**

**Applicant's Name:** \_\_\_\_\_

**Applicant's Address:** \_\_\_\_\_

**Internship Year:** \_\_\_\_\_

I hereby certify that to the best of my knowledge, this applicant for the Residency Principal's Certificate has successfully completed an internship which requires practice as an intern during a full school year. A "full school year" is defined as a minimum of seven hundred twenty (720) clock hours of which at least one-half were during school hours when students and/or staff were present, and has demonstrated proficiency in the six categories and sub-categories of the ISLLC Standards listed below.

**ISLLC Standard 1 – Steward of Vision**

Vision/Mission Building  
Strategic Planning  
Data Collection and Analysis  
Effective Communication  
Negotiating/Consensus Building

**ISLLC Standard 2 – Instructional Leader**

Analyzing the Curriculum  
Supervision of Instruction/Instructional Strategies  
Learning/Motivation Theory  
Learning Technology  
Evaluation of Student Achievement/Testing and Measurements  
Supervision of Extra/Cocurricular Education  
Staff Development/Adult Learning  
Change Process  
Student Discipline  
Student Services

**ISLLC Standard 3 – Organizational Leader**

General Office Administration  
School Operations/Policies  
Facility and Maintenance Administration/Safety and Security  
Student Transportation  
Food Services  
Personnel Procedures  
Budget Supervision  
School/Program Scheduling  
Collaborative Decision Making

**ISLLC Standard 4 – Community Leader**

Community/Public Relations  
Parent Involvement  
Climate for Cultural Diversity  
Community/Business Involvement and Partnerships

**ISLLC Standard 5 – Ethical Leader**

Position Goals and Requirements  
Philosophy/History of Education  
Ethics  
Interpersonal Relationships

**ISLLC Standard 6 – Advocate for Public Policy**

School Board Policy and Procedures/State and Federal Law  
Federal Programs Administration  
Issues and Conflict Resolution  
Current Issues Affecting Teaching and Learning  
Professional Affiliations and Resources  
Professional Library

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Supervising Principal's Name (print)

Signature

Date

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WWU Supervisor's Name (print)

Signature

Date