

Woodring College of Education
 Preparing thoughtful, knowledgeable, and
 effective educators for a diverse society.
 Department of Educational Leadership

40-HOURS OBSERVATION (ISLLC STANDARDS)

Instructions: Prior to beginning your residency principal's certificate internship you must complete **FORTY HOURS** of structured observation of a certificated principal or assistant principal in categories related to the *ISLLC Standards*. That observation must be reported on this form. The form is to be submitted to Judy Gramm, Educational Administration (MS 9087), Department of Educational Leadership, Woodring College of Education, Western Washington University, 516 High Street, Bellingham, WA 98225-9087, no later than June 1, preceding the August start of your internship. Keep one copy of the completed form for your Professional Growth Plan.

<i>ISLLC Standards (Observed)*</i>	<i>Amount of Time (total hours for all Categories)</i>
<u>ISLLC Standard 1 (Steward of Vision)</u> - - - - -	Observation Hours: _____
Vision/Mission Building Strategic Planning Data Collection and Analysis Effective Communication Negotiating/Consensus Building	
<u>ISLLC Standard 2 (Instructional Leader)</u> - - - - -	Observation Hours: _____
Analyzing the Curriculum Supervision of Instruction/Instructional Strategies Learning/Motivation Theory Learning Technology Evaluation of Student Achievement/Testing and Measurements Supervision of Extra/Cocurricular Education Staff Development/Adult Learning Change Process Student Discipline Student Services	
<u>ISLLC Standard 3 (Organizational Manager)</u> - - - - -	Observation Hours: _____
General Office Administration School Operations/Policies Facility and Maintenance Administration/Safety and Security Student Transportation Food Services Personnel Procedures Budget Supervision School/Program Scheduling Collaborative Decision Making	
<u>ISLLC Standard 4 (Community Leader)</u> - - - - -	Observation Hours: _____
Community/Public Relations Parent Involvement Climate for Cultural Diversity Community/Business Involvement and Partnerships	
<u>ISLLC Standard 5 (Ethical Leader)</u> - - - - -	Observation Hours: _____
Position Goals and Requirements Philosophy/History of Education Ethics Interpersonal Relationships	
<u>ISLLC Standard 6 (Advocate for Public Policy)</u> - - - - -	Observation Hours: _____
School Board Policy and Procedures/State and Federal Law Federal Programs Administration Issues and Conflict Resolution Current Issues Affecting Teaching and Learning Professional Affiliations and Resources Professional Library	
TOTAL HOURS FOR ALL SIX STANDARDS: - - - - -	Observation Hours: <input style="width: 60px; height: 20px; border: 1px solid black;" type="text"/>

 Candidate's Name – Please Print Clearly

 Candidate's Signature Date

 Principal's Name – Please Print Clearly

 Principal's Signature Date

* For detailed descriptions of these Standards, refer to the INTERNSHIP PLANNER as well as the document titled *ISLLC Standards* and/or WAC 181-78A-270(2)(b).