

**ELEMENTARY & EARLY CHILDHOOD APPLICATION
WOODRING COLLEGE OF EDUCATION**

*Teacher Education Admissions • Miller Hall 206 • 516 High Street • Bellingham, WA 98225-9090
Phone 360.650.3313 • Fax 360.650.6526 • www.wce.wvu.edu*

PLEASE PRINT OR TYPE ALL INFORMATION

PART ONE • PERSONAL INFORMATION

Application Quarter: _____ Year _____ Program: Elementary Ed Early Childhood Ed

WWU Student ID#: _____ Birth Date: _____ SSN: _____
(Optional) (Optional)

Name: _____ Former name (if any): _____
Last First Middle Initial

Contact Address: _____
Street City State Zip

Contact Telephone: _____ email address: _____
(WWU students update address/phone changes at the Registrar's Office at 360/650-7773 or online at WWU's Web4U)

Academic Major (intended or completed): _____
(i.e. English, history, mathematics, early childhood)

Program Level: Undergraduate Post-Baccalaureate (check **ONLY** if you will hold a bachelor's degree when beginning program)

Enrollment Status: I am currently enrolled at WWU. I am also applying to WWU for the same quarter.

NOTE: If you are **not currently admitted** to Western Washington University, your application must be submitted for **the same quarter** as your Elementary / Early Childhood Education application.

Prior College(s) – You **MUST** list **ALL** prior colleges and submit a transcript from each with this application. We cannot use transcripts sent to other offices nor your Transfer Equivalency Report. Unofficial transcripts are acceptable.

<i>Name of Institution</i>	<i>Dates Attended</i>	<i>Degree Earned</i>	<i>Mo/Yr Completed</i>

APPLICATION DEADLINES

All requirements must be completed and application materials received (not postmarked) by the Teacher Education Admissions Office in Miller Hall 206 on or before these deadlines.

Fall – April 1 • Winter – October 1 • Spring – January 15

There is no admission for summer quarter.

Deadlines for WWU may differ; consult with WWU Admissions.

PART TWO • ADMISSION

Admissions to Western Washington University and to Elementary Education are required before a student may begin taking courses in elementary education. Post-baccalaureate applicants must apply to WWU and Elementary Education for the same quarter.

APPLICATION REQUIREMENT CHECKLIST

Complete this checklist prior to submitting your application:

- Admitted** to or have **applied** to WWU (see note on page 1).
- Completion of a minimum of **45 graded credits**.
- Grade point average of **2.75** or higher overall or for the last 45 quarter credits.
- Completion of an **English composition** course with a grade of **B- or higher**.
- Write the **proctored essay** (see dates on Elementary Education's website).
- Copies of all **college transcripts enclosed** (except for WWU coursework taken after Fall 1986).
- Signed Student Conduct Requirements and Agreement (on back of this application).
- Official **WEST-B test scores** that meet state-determined minimums. (*Scores must be sent directly to WWU by the vendor, Evaluation Systems, Pearson*). Please indicate your test date(s): _____

Washington Educator Skills Test-Basic (WEST-B):

Students must provide passing WEST-B scores prior to the application deadline for a teacher education program. The WEST-B is administered by Evaluation Systems, Pearson and is offered several times a year at various sites in Washington State. The WEST-B contains three separate subtests: Reading, Mathematics, and Writing. **You must pass all three subtests.** The results for each subtest are calculated on a scale ranging from 100 to 300. A passing score is 240. To register, view a **study guide** (which includes sample test questions and answers), or for additional information, please visit the WEST-B website at www.west.nesinc.com. To register by telephone or request registration materials, call 800-784-4999.

ENROLLMENT:

Enrollment restrictions apply in all teacher education programs. Meeting the above criteria makes the applicant eligible for admission, but does not guarantee admission. Applications will first be reviewed to determine that they meet admission requirements and are then forwarded to Elementary Education for further evaluation and decision.

DOCUMENTATION:

Because of the large number of applications to the teacher education programs, Teacher Education Admissions cannot retrieve documentation from other departments, nor should you rely on other departments to forward materials to this office.

If you have specific academic or departmental questions, please contact:

Elementary Education Department

Phone 360.650.3336 • Fax 360.650.7997

<http://www.wce.wvu.edu/depts/eled>

Please address all correspondence, applications, and supporting materials to:

Teacher Education Admissions, MH 206

Woodring College of Education

Western Washington University

516 High Street

Bellingham, WA 98225-9090

It is your responsibility to make sure your application is complete.

PART THREE • DESCRIPTION OF EXPERIENCES

Please respond to sections 1-4 on separate sheets of paper. Your answers should be typed.

Points will be awarded for your responses to each question, and also for your GPA (15 points) and university credits (6 points).

1. Description of experiences with children and/or youth. (20 points)

- a. For each description, include beginning and ending dates, approximate number of hours per day/week, ages and/or grades of the group, approximate number of children/youth in the group, and a contact person for verification (include address and daytime phone).
- b. The description should include a very brief summary of your experiences, including your responsibilities (e.g., creating bulletin boards, correcting papers, caring for infants and toddlers, team teaching with supervising teacher, creating your own lesson plans, assisting a coach, working as head coach).
- c. Tell how these experiences will impact what you bring to the classroom.

2. Description of diversity experiences. (30 points)

- a. Following is a list of experiences you might have had. You are welcome to include others. Do respond to all that apply to you. As you describe experiences you have had, tell how they have enhanced your potential as an educator. Tell how these experiences will impact what you bring to the classroom.
 - i. Experiences with ethnic or racial groups other than your own (e.g., most students in your high school were from other groups, you have volunteered in multicultural environments)
 - ii. Experiences with individuals (including self), having special needs
 - iii. Experience living in another culture (e.g., you were an exchange student, your family lived in another country or culture, you studied at a foreign university, you worked in the Peace Corps)
 - iv. You will be a member of the first generation in your family to graduate from an institution of higher education (4-year college or university)
 - v. Languages, including sign language, you have studied and/or speak. (You may include high school courses. Indicate your level of fluency)
 - vi. Experiences with people who are learning English, practice different religions, are from different socioeconomic levels, sexual orientations, or other diverse populations
- b. After each description, provide the name of a contact person for verification and include address and daytime phone

3. Description of special talents, responsibilities, and leadership experiences. (10 points)

If you have any special talent that is relevant to the teaching profession, tell about it here (e.g., musician, artist, author, athletic coach). Describe your level of involvement, including any awards or professional experience. If you have had leadership experiences and/or noteworthy responsibilities, describe them (e.g., officer in a service organization, managerial work experiences, exceptional family responsibilities). Tell how these experiences will impact what you bring to the classroom.

4. Description of anything else that you consider unique or exceptional about yourself. (10 points)

If you feel you haven't yet shared everything you would like to, do so here, e.g., explain a low GPA one quarter, how you overcame major obstacles, you are in a high-demand major such as math or science; you've had difficult life circumstances, etc.

5. Required proctored essay. (20 points)

This essay will be written at Western's campus on your choice of 3 dates scheduled for each application quarter. Visit the Elementary Education website at <http://www.wce.wvu.edu/Depts/ELED/Admiss.shtml> or check in Miller Hall 206, Teacher Education Admissions, for information. Students attending other colleges who are unable to come to Western's campus at any of the scheduled times, must arrange with the testing center or an adviser at their current college to write a proctored essay. Ask this person to contact Gretchen Anderson (Gretchen.Anderson@wwu.edu) directly for details.

Remember to include your Western Washington University student number on all correspondence.

PART FOUR • STUDENT CONDUCT REQUIREMENTS AND AGREEMENT

Students accepted into teacher certification programs at Western Washington University will have opportunities to work in public or private schools with students, teachers, administrators and parents. Our students are expected to conduct themselves in a professional manner in all interactions with all individuals. As a means of emphasizing the importance of appropriate behavior, the following policies apply to all Woodring College Elementary Education students.

Elementary Education students may be denied admission, discharged, or required to withdraw from a course or practicum / field experience, the student teaching internship, or the certification program for any of the following reasons:

1. a guilty plea or conviction of any felony crime involving the physical neglect of or physical injury to a child;
2. the commission of a crime against the laws of the State of Washington;
3. exhibiting unprofessional or unethical conduct or behavior;
4. failure to maintain a **2.75 quarterly GPA**.

I understand that information concerning students may be shared with school district personnel to determine if a placement can and should be made, or if a placement should continue; and that the Woodring College of Education cannot override the decisions of school districts. Practicum placements are dependent on school district approval.

I understand that final admission will be based on a Washington State Patrol federal fingerprinting, character and fitness checks, and completion of workshops on prevention of sexual harassment and blood borne pathogens.

I also understand that acceptance into the program and completion of the program does not guarantee granting of a Washington State teaching certificate.

I agree to abide by the above policies and certify, to the best of my knowledge that all statements contained in this application are true and accurate.

Student Signature

Date

The Elementary Education program includes three consecutive quarters of practica/internship that are preferably completed in a single classroom. There are two important items you must consider as you plan for your internship and program completion:

1. If you are employed, you will be able to work part-time during two quarters of practica/internship. However, one quarter of the internship requires full-time teaching responsibilities and working during that quarter will prove impossible.
2. Because the student teaching internship should be completed in a single classroom for all three quarters, it is most likely that you will be placed in a school within Whatcom and Skagit counties. Please be advised that you may not be able to complete your internship in a school or school district of your choice. Exceptions to this rule will be made for students approved by Elementary Education to enroll in the Global Student Teaching Program or in high need settings such as an inner-city school.

I understand and agree to these terms.

Student Signature

Date

Information contained within this application is accurate at the time of its preparation; however, such information may change, and it is the responsibility of the student to check on current validity at the time of application.

Western Washington University is committed to ensuring that all programs and activities are readily accessible to all eligible persons without regard to race, color, religion, national origin, sex, age, disability, marital status, sexual orientation, Vietnam-era veteran, or disabled veteran status. Persons with disabilities needing assistance in the application process or requiring alternate formats of this application should contact the Teacher Education Admissions Office at 360-650-3313.