

## HUMAN SERVICES COURSE SUBSTITUTION

(A copy of this form must accompany student's Credit Evaluation application for graduation.)

**Note:** HSP 385 satisfies the University requirement for an upper-division writing proficiency course. Any challenge to taking this course or substituting it with transfer credits should be addressed first with your advisor.

**Student Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student Number** W \_\_\_\_\_ **Core Site:** BH BR EV

### Student use:

**1. Course being petitioned:**

Course No.	Course Title	Credits
_____	_____	_____

**2. Method of substitution:** (attach copy of syllabus)

Course No.	Course Title	Credits
_____	_____	_____

**3. Student Understanding:** *I understand that if the petition of a required course is approved, that petitioned course must be substituted with another course of equal course work/credit hours.*

Student Signature: \_\_\_\_\_

**4. Student Explanation:** On the reverse side of this page, provide a detailed written explanation of the knowledge and skills that have been learned pertaining to the particular course you are challenging. Demonstrate how it corresponds with the knowledge covered in the Human Services course.

### Advisor/Dept. Chair use:

**ADVISORS RECOMMENDATION:**  Approve  Deny **Credits Awarded:** \_\_\_\_\_  
(If course is substituted)

**Advisor's Rationale:** \_\_\_\_\_

_____	<u>X</u> _____	_____
Advisor's Name (please type/print)	Advisor's Signature	Date

<u>Jacquelyn Baker-Sennett</u>	<u>X</u> _____	_____
Program Chair's Name	Program Chair's Signature	Date

**Request Denied. Rationale for Denial:** \_\_\_\_\_

## SUBSTITUTION OF HUMAN SERVICES COURSE REQUIREMENTS

