

Department of Secondary Education  
ACCEPTING PREVIOUS COURSEWORK

**Professional education coursework older than five (5) years must be repeated. Students may petition the chair if they believe they have grounds to be granted an exception.**

Rationale: The Secondary Education faculty of Woodring College of Education, Western Washington University, takes seriously the responsibility inherent in recommending teacher education candidates for Washington State Residency Certification. Therefore, only those courses which meet current standards and competencies will be accepted.

## PROCEDURE

Student submits written petition to Secondary Education Department Chair

Department chair reviews petition, transcript and supporting documentation

Department chair may request feedback or recommendation from Secondary faculty.

Secondary faculty review documentation and make recommendation to Chair

Chair notifies students of what program requirements need to be completed and/or retaken.