

Listserv

A listserv is a group e-mail list that is used to provide the same information to a large group of people. **The Secondary Education listserv is a one-way communication tool – students cannot respond to the listserv.**

The Secondary Education Department requires that new students subscribe to the department listserv and remain subscribed until completing the program. Students are held accountable for all messages sent via this listserv, therefore it is advised that students check their e-mails regularly - at least once a day.

Instructions for subscribing to the listserv on provided on the following page.

Listed below are examples of the kinds of notices which may be provided via the listserv.

- New, revised or cancelled course information
- Registration information
- Class cancellation
- Meeting notices
- Scholarship Information
- Student Teaching Meetings and deadlines
- Various deadline reminders
- Events, opportunities

As you can see, these are important issues, so we strongly encourage you to actively use this communication system to keep informed.