



**SPECIAL EDUCATION APPLICATION
WOODRING COLLEGE OF EDUCATION**

Teacher Education Admissions • Miller Hall 206 • 516 High Street • Bellingham, WA 98225-9090
Phone 360.650.3313 • Fax 360.650.6526 • www.wce.wvu.edu

PLEASE PRINT OR TYPE ALL INFORMATION

PART ONE • PERSONAL INFORMATION

Application Quarter: _____ Year _____ Program: Special Education P-12
 Early Childhood Special Education
 Special Education w/ Elementary Endorsement

WWU Student ID#: _____ Birth Date: _____ (optional) SSN: _____ (optional)

Name: _____ Former Name (if any): _____
Last First MI

Contact Address: _____
Street City State Zip

Contact telephone: _____ email address: _____
(WWU students update address/phone changes at the Registrar's Office at 360/650-7773 or online at WWU's Web4U)

Program Level: Undergraduate Post-Baccalaureate

Enrollment Status: I am currently enrolled at WWU. I am also applying to WWU for the same quarter.

NOTE: If you are **not currently admitted** to Western Washington University, your application must be submitted **for the same quarter** as your Special Education application.

Prior College(s) – You **MUST** list **ALL** prior colleges and submit a transcript from each with this application. We cannot use transcripts sent to other offices nor your Transfer Equivalency Report. Unofficial transcripts are acceptable.

<i>Name of Institution</i>	<i>Dates Attended</i>	<i>Degree Earned</i>	<i>Mo/Yr Completed</i>

APPLICATION DEADLINES

All requirements must be completed and application materials received (not postmarked) by the Teacher Education Admissions Office in Miller Hall 206 on or before these deadlines.

Fall – April 1 • Winter – October 1 • Spring – January 15

There is no admission for summer quarter.

Deadlines for WWU may differ; consult with WWU Admissions.

PART TWO • ADMISSION

Admissions to Western Washington University and to Special Education are required before a student may begin taking courses in special education, with the exception of SPED 360, Introduction to Special Education. Post-baccalaureate students must apply to WWU and Special Education for the same quarter.

APPLICATION REQUIREMENT CHECKLIST

Complete this checklist prior to submitting your application:

- Admitted** to or have **applied** to WWU
- Completion of a minimum of **45 graded credits**
- Grade point average of **2.75** or higher overall or for the last 45 quarter credits
- Completion of an **English composition** course with a grade of B- or higher
- Copies of all college transcripts enclosed** (except for WWU coursework taken after Fall 1986)
- Signed Student Conduct Requirements and Agreement (on back of this application)
- Official **WEST-B test** scores that meet state-determined minimums (*Scores must be sent directly to WWU by the vendor, Evaluation Systems, Pearson*). Please indicate your test date(s): _____

WASHINGTON EDUCATOR SKILLS TEST-BASIC (WEST-B):

Students must provide passing WEST-B scores prior to the application deadline for a teacher education program. The WEST-B is administered by Evaluation Systems Pearson, Inc. and is offered several times a year at various sites in Washington State. The WEST-B contains three separate subtests: Reading, Mathematics, and Writing. **You must pass all three subtests.** The results for each subtest are calculated on a scale ranging from 100 to 300. A passing score is 240. To register, view a **study guide** (which includes sample test questions and answers), or for additional information, please visit the WEST-B website at www.west.nesinc.com. To register by telephone or request registration materials, call 800-784-4999.

ENROLLMENT:

Enrollment restrictions apply in all teacher education programs. Meeting the above criteria makes the applicant eligible for admission, but does not guarantee admission. Applications will first be reviewed to determine that they meet admission requirements and are then forwarded to the Department of Special Education for further evaluation and decision.

DOCUMENTATION:

Because of the large number of applications to the teacher education programs, Teacher Education Admissions cannot retrieve documentation from other departments, nor should you rely on other departments to forward materials to this office.

It is your responsibility to make sure your application is complete.

PART THREE • DESCRIPTION OF EXPERIENCES

DIRECTIONS:

Please respond to the following sections on a separate sheet. Your answers must be word-processed.

1. Description of experiences with children and/or youth.

Please describe volunteering, coaching, teaching or other experiences with children/youth. For each description include: your responsibilities, beginning and ending dates, ages and/or grades of the group, approximate number of children/youth in the group, and a contact person for verification (include address and daytime phone).

- A. Large group experiences (entire class or 10 or more students)
- B. Small group experiences (fewer than 10 students)
- C. Experiences with individuals with disabilities or other special needs

2. Description of multicultural experiences.

Please describe any multicultural experiences you have had, including (but not limited to) the following:

- A. Experiences you have had with diverse populations (including, but not limited to, ethnicity, gender, age, ability, sexual orientation, language, socio-economic status, and religion)
- B. Experience living in another culture (for example, you were an exchange student or your family lived overseas)
- C. Languages, including sign language, you have studied and/or in which you are fluent

3. Submit a word-processed 500-1000 word essay which addresses the following two questions:

- A. Why do you want to major in special education?
- B. What unique skills and understandings would you bring to our increasingly diverse schools?

This essay will be reviewed as a sample of your writing competence and should not be edited by others.

If you have specific academic or departmental questions, please contact:

Department of Special Education

Phone 360.650.3330 • Fax 360.650.4992

<http://www.wce.wvu.edu/Depts/SPED/>

Please address all correspondence, applications, and supporting materials to:

Teacher Education Admissions, MH 206

Woodring College of Education,

Western Washington University

516 High Street

Bellingham, WA 98225-9090

Remember to include your Western Washington University student number on all correspondence.

PART FOUR • STUDENT CONDUCT

STUDENT CONDUCT REQUIREMENTS AND AGREEMENT

Students accepted into teacher certification programs at Western Washington University will have opportunities to work in public or private schools with students, teachers, administrators and parents. Our students are expected to conduct themselves in a professional manner in all interactions with all individuals. As a means of emphasizing the importance of appropriate behavior, the following policies apply to all Woodring College Special Education students.

Special Education students may be denied admission or required to withdraw from a course or practicum / field experience, the student internship, or the certification program for any of the following reasons:

1. a guilty plea or conviction of any felony crime involving the physical neglect of or physical injury to a child;
2. exhibiting unprofessional or unethical conduct or behavior;
3. failure to maintain a **2.75 quarterly GPA**.

I understand that information concerning students may be shared with school district personnel to determine if a placement can and should be made, or if a placement should continue; and that the Woodring College of Education cannot override the decisions of school districts. Practicum placements are dependent on school district approval.

I understand that final admission will be based on a Washington State Patrol and federal fingerprinting and character and fitness checks and completion of workshops on prevention of sexual harassment and blood borne pathogens.

I also understand that acceptance into the program and completion of the program does not guarantee granting of a Washington State teaching certificate.

I agree to abide by the above policies and certify, to the best of my knowledge, that all statements contained in this application are true and accurate.

Student Signature

Date of application

Print Name

Student Number

Information contained within this application is accurate at the time of its preparation; however, such information may change, and it is the responsibility of the student to check on current validity at the time of application.

Western Washington University is committed to ensuring that all programs and activities are readily accessible to all eligible persons without regard to race, color, religion, national origin, sex, age, disability, marital status, sexual orientation, Vietnam-era veteran, or disabled veteran status. Persons with disabilities needing assistance in the application process or requiring alternate formats of this application should contact the Teacher Education Admissions Office at 360-650-3313.