

Woodring College of Education  
 Certification Office, Miller Hall 250

516 High Street, Bellingham WA 98225-9090  
 Telephone: (360) 650-4930 / Fax: (360) 650-6583

***The Woodring College of Education will approve applications for the Intern Substitute Certificate for interns who are ready for fulltime teaching in their assigned classroom and who, for this purpose, exceed expectations in the performance of essential classroom knowledge and skill criteria as demonstrated through portfolio evidence.***

<b><i>Student Intern Information</i></b>	
Name and Student ID:	
Education Program:	Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Special Education <input type="checkbox"/>
Telephone Number:	
University Intern Coordinator / Phone #:	
<b><i>School Information</i></b>	
School Name & District:	
Principal:	
Cooperating Teacher:	
<b><i>School Request</i></b>	
We request and support approval of the above-named student intern to substitute teach in the classroom of the cooperating teacher(s) listed above. We understand that the determination of approval is made only by the Woodring College of Education.	
Principal Signature / Date	
Classroom Teacher Signature / Date	

<b>Woodring College of Education Use Only:</b>					
School Request Fee	<input type="checkbox"/>	Candidate A. Mid-Term	<input type="checkbox"/>	Application Finger Prints	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>	District Request Residency App	<input type="checkbox"/>
Notes:					
To Chair:			Returned:		
Issue		Fax		Email	WIS