



Woodring College of Education

Request for Endorsement Evaluation
Residency Teacher Certificate Candidate

Secondary Education
Master in Teaching Program

This form of request is used for an evaluation of coursework completed or planned to meet WWU's endorsement program requirements. A telephone or in-person interview and additional documentation may be required.

Form with fields for Name, Student ID #, Address, City/State/Zip, Expected Program, Begin Quarter, Telephone, Email Address, Degree(s)/Major, Program Site, and Endorsement(s) Requested.

Endorsement Evaluation Documents Checklist

Self-Evaluation

Compare the WWU endorsement program requirements with your transcripts, and notate courses you believe are equivalent (content and level) on the Endorsement Evaluation form. [checkbox]

Transcripts

Provide transcripts for all non-WWU courses included in the Endorsement Evaluation. Official transcripts will be required for certification. [checkbox]

Course Descriptions

Provide course descriptions (catalog description, syllabi or letter from the professor) for non-WWU courses included in the Endorsement Evaluation, if available. [checkbox]

Submit this request form and the listed documents to:

Everett Program Site

Dr. Christine Schaefer, Program Director
WWU @ North Seattle Community College
9600 College Way North, TB 1555
Seattle, WA 98103-3599
Chris.Schaefer@wwu.edu

Bellingham Program Site

Patricia Roberts, Program Manager
Department of Secondary Education
516 High Street
Bellingham, WA 98225-9089
Patricia.Roberts@wwu.edu

Signature and Date: _____